



Naming a New Site

If your site is not listed, or you monitored at a new site, you may add a site by selecting “Can’t find your stream?” on the data entry page. *Please be sure that your site is not listed in the database before adding it.*

- a. When adding a new site, you must include a unique station name/number, county, watershed, stream, a detailed description, and coordinates. *Please note: coordinates must be in decimal degrees.*
- b. When naming a new station, please use the following naming system:
 - i. County code – stream letter code – site number.
 1. See Appendix 1 for the full list of city/county codes to be used in site naming.
 2. Stream letter codes are the first letters of each word in a stream name (eg. MB for Muddy Branch).
 - a. If your site is on an unnamed tributary, use the stream letter code for the destination stream plus “UT” (eg. Unnamed tributary of Green River: GRUT).
 - b. If you cannot find a name for your stream, contact the VA SOS office.
 - ii. For example, the fifth station on Old Courthouse Spring Branch in Fairfax County would be listed as: F2-OCSB-05
 - iii. For example, the first station on Blackwater Creek in Lynchburg would be listed as: L7-BC-01
- c. If there is already a site with your name, confirm that it is not your site. If it is not, contact the VA SOS office to get assigned a new site name.

Appendix 1

City/County Codes for Site Naming

County/City	Code
Accomack County	A1
Albemarle County	A2
Alexandria city	A3
Alleghany County	A4
Amelia County	A5
Amherst County	A6
Appomattox County	A7
Arlington County	A8
Augusta County	A9
Bath County	B1
Bedford city	B2
Bedford County	B3
Bland County	B4
Botetourt County	B5
Bristol city	B6
Brunswick County	B7
Buchanan County	B8
Buckingham County	B9
Buena Vista city	B10
Campbell County	C1
Caroline County	C2
Carroll County	C3
Charles City County	C4
Charlotte County	C5
Charlottesville city	C6
Chesapeake city	C7
Chesterfield County	C8
Clarke County	C9
Colonial Heights city	C10
Covington city	C11
Craig County	C12
Culpeper County	C13
Cumberland County	C14
Danville city	D1
Dickenson County	D2
Dinwiddie County	D3
Emporia city	E1
Essex County	E2
Fairfax city	F1
Fairfax County	F2
Falls Church city	F3

Fauquier County	F4
Floyd County	F5
Fluvanna County	F6
Franklin city	F7
Franklin County	F8
Frederick County	F9
Fredericksburg city	F10
Galax city	G1
Giles County	G2
Gloucester County	G3
Goochland County	G4
Grayson County	G5
Greene County	G6
Greensville County	G7
Halifax County	H1
Hampton city	H2
Hanover County	H3
Harrisonburg city	H4
Henrico County	H5
Henry County	H6
Highland County	H7
Hopewell city	H8
Isle of Wight County	I1
James City County	J1
King and Queen County	K1
King George County	K2
King William County	K3
Lancaster County	L1
Lee County	L2
Lexington city	L3
Loudoun County	L4
Louisa County	L5
Lunenburg County	L6
Lynchburg city	L7
Madison County	M1
Manassas city	M2
Manassas Park city	M3
Martinsville city	M4
Mathews County	M5
Mecklenburg County	M6
Middlesex County	M7
Montgomery County	M8
Nelson County	N1
New Kent County	N2

Newport News city	N3
Norfolk city	N4
Northampton County	N5
Northumberland County	N6
Norton city	N7
Nottoway County	N8
Orange County	O1
Page County	P1
Patrick County	P2
Petersburg city	P3
Pittsylvania County	P4
Poquoson city	P5
Portsmouth city	P6
Powhatan County	P7
Prince Edward County	P8
Prince George County	P9
Prince William County	P10
Pulaski County	P11
Radford city	R1
Rappahannock County	R2
Richmond city	R3
Richmond County	R4
Roanoke city	R5
Roanoke County	R6
Rockbridge County	R7
Rockingham County	R8
Russell County	R9
Salem city	S1
Scott County	S2
Shenandoah County	S3
Smyth County	S4
Southampton County	S5
Spotsylvania County	S6
Stafford County	S7
Staunton city	S8
Suffolk city	S9
Surry County	S10
Sussex County	S11
Tazewell County	T1
Virginia Beach city	V1
Warren County	W1
Washington County	W2
Waynesboro city	W3
Westmoreland County	W4

Williamsburg city	W5
Winchester city	W6
Wise County	W7
Wythe County	W8
York County	Y1